

Report from Sanctions Chair

First and foremost to all meet directors, thank you for co operating and utilizing new meet templates. This reduces time spent on sanctioning an invite to half an hour to an hour in comparison to 3-5 hours previously when all needed to be re-arranged, checked and re-checked. It also reduces risk of errors and ultimately our LSC's liability by complying with all pertinent USA Swimming and SD Swimming Rules and Regulations.

For the record and possible addition/clarification to Rule 2, Sanctions; I would like to invite a brief discussion/vote on the following topics:

Changes Permitted by SD LSC Chair & Vice Chair after Meet has been Sanctioned

What changes SD LSC can permit after an invite has been sanctioned as there have been some irregularities this past season. The solution to this is to educate meet director/host to properly define possible actions they may take and not allowing changes after invite has been sanctioned. With reference to proposed changes for RULE 2 on current agenda, can "authoritative sources" please be defined? Is the author referring to USA Swimming or SD LSC?

Recommendation 2 – RULE 2 – SANCTIONS

Reasons: Our current statement is an inadequate/misleading summary of what the USAS Rule says on almost a full page. This change forces people to go to the authoritative source for information.

2.1 (2) Change of Program – ~~SD Meets must comply with USAS Rule 102.8. Once the a meet is sanctioned and the announcement is distributed, any changes made must shall not be made to the order of events, entry provisions or starting times.~~ **Comply with USA Swimming Rule 102.8.**

Some changes permitted this season was changing of meet times, elimination of events, reducing entry limits etc. Please discuss the following.

1. Should start times be changed after sanctioned, and if so what procedure should be followed?
2. Can some heats/events be eliminated if not specified prior in invite if not specified in invite?
3. If a meet invite does not specify specific action that will be taken to prevent host from eliminating entries – can Chair permit these changes?

Dealing with the enforcement of the four hour rule has been challenging for all. Teams depend on revenue and athletes needs fair amount of events to justify spending so much money traveling to meets. There are several ways to avoid having to cut entries as long as that has clearly been written in the invite.

I propose/suggest the following amendment to Rule 2 SANCTIONS in SD Swimming Inc. Policies and Procedures to level the playing field and keep our sanction process fair for all:

Add par. c to 2.1

Specify alternate actions to be taken clearly in meet invite. No changes will be allowed after meet has been sanctioned.

Unless possible action requested to be taken has not clearly been listed or identified in sanctioned invite (w.r.t meet length) that SD LSC cannot rule for those changes to be made after meet has been sanctioned. Meet length par. can have all or combination of following statements that will provide host with several options before having to cut entries depending on amount of entries received after entry deadline and meet has been seeded.

Meet Length: USA Swimming Rules require that events at a meet should be planned to run no longer than 8 hours (102.1) or 4 hours for swimmers 12 years and younger (205.3F). Entries will be input in the order they are received. When the computer generated timeline indicates that the time limit has been reached for any session,

- Start times may be adjusted to ___ am depending on entries received.
- relays will be removed from that session. If after removing the relays we are still over the limit, then the afternoon sessions will be ran as one 12&Under age group and we will combine both boys and girls events. The scoring for these events will still be the same as stated above. If removing the relays and or combining events doesn't allow for the time limits to be met, then entries from the team(s) received last will not be entered into the meet. Team coaches will be notified if their entries were not accepted, and fees will be refunded.
- the host team reserves the right to reduce entries per athlete from ___ to ___ per day to accommodate as many individual athletes as possible. Team coaches will be notified immediately and can choose to withdraw entries if this change is not acceptable
- Teams may be asked to limit number of relays they can enter for the 12&under athletes or relays may be eliminated if needed to comply to 4 hour rule.
- entries from the team(s) received last will not be entered into the meet. Team coaches will be notified if their entries were not accepted, and fees will be refunded. Fees will

also be refunded for events or swims not completed if the meet referee stops the meet to comply with time limit rules.

- Add any other suggestions teams may have after discussion.

LOCAL SWIMMING COMMITTEE (LSC) OFFICIALS

I am in need for a current updated list of all certified officials and the specific functions they are certified to perform. I need to know who can provide me with this. I have exhausted all my options. The list I have from Sherry (Registrar) only shows if someone is an official member of USA Swimming and not in what capacity they can volunteer. According to USA Swimming's Minimum Standards (See attachment), Stroke and Turn Judge, Starter, Referee etc. all have different education and training requirements and since sanction is contingent upon officials meeting requirements of 202.3.3 I need it for two reasons, we need to verify that our meet officials meet the requirement of 202.3.3 as well as it will be extremely handy to make a list available to all our meet directors who struggle to find starters, referees and stroke and turn judges for their meets. I need to know who can serve in what capacity if I am going to be responsible for issuing a sanction for a meet invite.

On several occasions this past season, meet directors scrambled to find officials required to run their meet and we almost had to withdraw a sanction as we had no more resources to contact. If there is a clear, concise and up to date list of all certified (in specific capacities) Officials with their contact details this will potentially eliminate this problem. Officials who wish not to be contacted do not have to be on the list. I have requested this on several occasions and am asking it again in order to assist our meet directors solving their biggest frustration.

We need to brainstorm actions that we can take as an LSC to encourage more parents to become certified officials. Perhaps offer incentives from revenue generated since sanctioned meets cannot be held without key personnel. It is a problem that is not going to go away unless we address it.

UPDATING TEMPLATES

Would like to have short discussion and vote by coaches (as per Bruce Stratton's instruction) on whether time trials should be allowed for swimmers that are entered in the meet or only for the events swimmers are entered in in order to avoid age up athletes missing last chance opportunity to qualify for state or aged up athletes to swim new events they have not previously participated in since aging up.

Attached minor corrections requested to be made on INVITE TEMPLATES. Would suggest that we include possible procedure in our bylaws that allows secretary to fix errors and omissions

without having to wait for next annual HOD meeting to ensure athletes best interest is always our top priority.

Templates for Review and Approval of Requested Amendments/Corrections (Changes Requested Redlined).

Short/Long Course BC Championship Swim Meet (p59)

YEAR SD Short / Long COURSE B/C CHAMPIONSHIP SWIM MEET

Hosted by Name of Swim Club

Month, Day, Year

Meet Sanction # SD#####

Time Trial Sanction # SD#####

- SANCTION:** This meet is held under the sanction of USA Swimming Inc., and South Dakota Swimming, Inc.
- RULES:** The current USA Swimming and SD Swimming rules will govern the conduct of the meet.
- LIABILITY:** In granting this sanction it is understood and agreed that USA Swimming, South Dakota Swimming, *Name of City*, and the *Name of Host Team* shall be free of any liability or claims for damages arising by reason of injuries to anyone during the conduct of the event.
- LOCATION:** *Name of Pool, Address of Pool, City, State, Zip*
- COURSE:** 50 meter / 25 yd. pool; # lanes; 6" wave-calming dividers; Daktronics Electronic Timing System will be used with manual backup. The competition course has been / has not been certified in accordance with Rule 104.2.2C(4)..
- WATER DEPTH:** Starting end depth ____; midpoint depth ____; turn end depth _____. Turn end water depth meets/does not meet USAS minimum requirement for racing starts per Rule 103.2
- FORMAT:** This will be a combined meet / split meet swum as timed finals.
- START TIMES:** *Adjust # of Sessions as needed. Split Meets will have 6 sessions, Combined Meets: 4. Add or delete 45 min. warm-up periods as needed: Limit 20/lane SC, 25/lane LC*

Teams will be notified by MEETINGS noon on Wednesday, Month, Day, of warm-up times and lane assignments.

Friday Month, day - Session 1

Time Warm-up A
Time Warm-up B
Time Officials/Coaches Meeting
Time Meet Starts

Saturday Month, day - Session 3

Time Warm-up A
Time Warm-up B
Time Officials/Coaches Meeting
Time Meet Starts

Friday Month, day - Session 2

Time Warm-up A
Time Warm-up B
Time Officials/Coaches Meeting
Time Meet Starts

Saturday Month, Day - Session 4

Time Warm-up A
Time Warm-up B
Time Officials/Coaches Meeting
Time Meet Starts

Sunday Month, day - Session 5

Time Warm-up A
 Time Warm-up B
 Time Officials/Coaches Meeting
 Time Meet Starts

Sunday Month, Day - Session 6

Time Warm-up A
 Time Warm-up B
 Time Officials/Coaches Meeting
 Time Meet Starts

WARMUPS: Warm-ups will be conducted in accordance with the guidelines established by USA Swimming and South Dakota Swimming. South Dakota warm-up procedures attached will be followed.

SWIMWEAR:

RESTRICTIONS: Swimwear worn at South Dakota meets must conform to SD Policy Rules and USA Swimming Rules & Regulations (Art. 102.9.1 and subsequent revisions thereof). Its interpretation and provision for exemptions based on a swimmer's religious beliefs or medical condition.

SUPERVISION: A USA Swimming member coach must supervise swimmers during warm-ups, competition and warm-down. Any swimmer entered in the meet, unaccompanied by a USA Swimming member coach, must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement. Only registered coaches, swimmers, officials, timers and designated volunteers will be allowed on the pool deck.

ELIGIBILITY: All swimmers, coaches, clubs, and officials must be currently registered with USA Swimming and SD Swimming. Age as of the first day of the meet determines the age of the swimmer for the entire meet. Swimmers may enter events in which they have NOT attained a state qualifying time between the first day of the B/C Championship Meet of the previous year and the entry deadline date for the current year's B/C Championship Meet. There will be a non-scoring 20 and Over Age Group.

DECK

REGISTRATION: On Deck USA Swimming Registrations will not be permitted.

DECK ENTRIES: Deck entries will not be allowed.

SCORING: Individual Scoring (1-16) – 17-15-14-13-12-11-10-9-8-7-6-5-4-3-2-1; Relay Scoring (1-8) – 34-30-28-26-24-22-20-18. All awards and scoring will be determined by the swimmer's final time. The point-scoring age groups shall be 8 & Under, 9-10, 11-12, 13-14, 15-16, 17-19. The 13-14, 15-16, 17-19, & 20/Over age groups will be seeded together and will swim together, but will be awarded and scored separately.

PROOF OF

TIMES: All entry times must be proven with complete, official meet results, upon the request of the seed committee. Unverified times or erroneous times may result in disqualification.

EVENT LIMIT: **INDIVIDUAL:** Each swimmer may swim a maximum of seven (7) individual events for the meet, with no more than five (5) events per day.

RELAYS: Swimmers may enter a maximum of one relay per day. A swimmer may not swim a relay leg that corresponds to an event in which the swimmer has a SD Qualifying Time. Relays for 8 & under can be a mix of all girls, all boys, or combination thereof.

SEED

COMMITTEE: The three person committee shall include the Meet Director, Referee, and a Coach of a team attending the Meet whose name is randomly selected by the Meet Director prior to the meet. Entry errors and omissions may be corrected at the discretion of the seed committee.

SEEDING: Must describe seeding.

TIME TRIALS: Time trials will be held at the conclusion of each session at the discretion of the Meet Referee. The following limitations shall apply:

1. The swimmer must be entered in the meet
2. Time trials will not change awards or scores.
3. The swimmer may only swim a total of 5 individual events per day.
4. Coaches are responsible to turn in time trial requests to the Meet Director as soon as possible.
6. Time trials should be limited to those swimmers who have a reasonable chance to make their goal time.

REMOVE ANY REFERENCE TO EXHIBITION SWIMMING (NCAA TERM, NOT USA SWIMMING)

AWARDS **INDIVIDUAL AWARDS:** Rosettes (1st through 3rd) and Ribbons (4th through 16th) will be awarded to the top sixteen swimmers in each individual event. 1st & 2nd place finishers with less than SDQ times will receive a pass to swim the event at the following SD State Championship meet. Swimmers receiving a pass will be seeded at the min SDQ time and will be considered a qualifier for relays at the State Championship meet.

RELAYS: Rosettes (1st through 3rd) and Ribbons (4th through 8th) will be awarded in each age group.

TROPHIES: *TEAM TROPHIES* will be awarded to the 1st through 3rd place teams.

PERCENTAGE TROPHY will be awarded to the team with the most points per entry, calculated after excluding relay points. Minimum of 7 swimmers is required to compete for the Percentage Trophy.

The *ELKS TEAM SPIRIT AWARD* will be presented to the team demonstrating the best sportsmanship and team spirit at the B/C Championship Meet. The recipients of the spirit award will be determined by a five-person committee comprised of a representative from five teams drawn at random at the beginning of the meet. This award will be given on Sunday.

PROTESTS: Protests of any kind must be in writing and will only be accepted by the Referee from the team's Coach. Bothering other volunteer personnel with protests could lead to disqualification of the swimmer involved in that event or meet.

CLERK

OF COURSE: There will be no clerk of course.

SCRATCHES: Scratches must be submitted to the referee prior to the beginning of warm-ups for each session.

ENTRIES: Teams must submit their entries via e-mail using the Hy-Tek program. Send actual times with the indication of the course swum, as the meet management program will convert the times automatically. Also mail a hard copy, along with a check payable to Name of Host Club to the address below.

Mail Entries to:

Name

Address

City, State, Zip E-mail address Phone #

FEES: \$____ per individual event [Determined by SD Policies & Procedures RULE 10.12(1)]
\$5.00 per relay event
\$____ per swimmer facility fee [Determined by SD Policies & Procedures RULE 10.12(4)]
THERE WILL BE NO REFUND OF FEES

DEADLINE: All entries must be submitted by e-mail by 6:00 p.m. CST on Monday date of the Mon. prior to the meet. **PARADE OF TEAMS:** There will be a Parade of Teams DAY, TIME. By the end of the warm-up session on Friday, each Coach must provide the Meet Director with the following information: name of team, total number of swimmers, number of swimmers qualified at this meet, senior swimmers, and coach's names.

TIMING: Each team is responsible for providing lane timers during the meet. Swimmers entered in the SC 500 / 400 freestyle must provide their own counters. Swimmers entered in the 1000 / 800 and 1650 / 1500 must provide their own counters and timers.

OFFICIALS: Meet Director:
Meet Referee:
Administrative Referee:
Head Starter:
Head Stroke & Turn:
Meet Marshal:
Head Timers:
All Registered Officials are welcome and needed to volunteer at the B/C Championship Meet.

Meet Officials will meet the requirements of 202.3.3

CONCESSION: A Concession Stand will be available.

CLOTHING: _____ will provide clothing and swim gear for sale.

HOSPITALITY: Coaches and Officials Hospitality will be provided.

Add one of the 3 possible Orders of Events for B/C and State Championship Meets
(See EXHIBIT 13 of SD Policies & Procedures Manual)

Add SD Warm-Up Procedures (See EXHIBIT 8 of SD Policies & Procedures Manual)

On 10/10/1981, the following information was received from the Bureau of the Census, Washington, D.C. regarding the 1980 Census of the United States, which was conducted on April 1, 1980. The Bureau of the Census is the principal agency in the Federal Government for the collection, analysis, and dissemination of statistical information. The Bureau is organized into several major divisions, each of which is responsible for a specific area of the Census. The Bureau's primary function is to provide accurate and timely statistical information to the public and to the Federal Government. The Bureau's information is used by a wide variety of organizations, including the Federal Government, state and local governments, and the private sector. The Bureau's information is also used by the public to make decisions about their lives and the lives of others. The Bureau's information is also used by the public to make decisions about the future of the United States. The Bureau's information is also used by the public to make decisions about the future of the world.

1. The first of these is the fact that the majority of the people who are in the majority are not in the majority because they are not in the majority.

[illegible]

1.3.20 to categorize an action in the ALE-10 table

CONFIDENTIAL - SECURITY INFORMATION (C/SSI)

SECRET

RECEIVED - TELETYPE UNIT - 10/10/60

should not be given to a child under 12. It is not advised to give to children 12 and 13 who have
been at school for 14 months or 1 year 10 months

100-443887-100

USA SWIMMING MINIMUM STANDARDS

Guidelines

For Utilization By

LOCAL SWIMMING COMMITTEE (LSC) OFFICIALS

March 1, 2002

MISSION

Our sport relies heavily on volunteers to work in the capacity of officials in order to conduct fair and equitable competition for our athletes. In order to achieve this stated goal minimum standards have been adopted by Resolution by the USA Swimming Board of Directors.

The goal of having all Local Swim Committees (LSC) adopt these minimum standards for certification of officials is to set standards, that when applied, will accomplish the following:

- * assure a clear and consistent knowledge of the rules*
- * provide sufficient time in training to assure familiarity with all levels of competition*
- * provide opportunity to work on the deck and advance through the certification process*
- * allow automatic acceptance at the Stroke & Turn level between all LSCs meeting the USA Swimming Minimum Standards Guidelines*
- * maintain knowledge of the rules current*

The sessions referred to in the guidelines should be of a duration to assure sufficient time to observe a significant number of swimmers and should contain a complete schedule of events to provide the opportunity to observe all strokes.

LSC's may set minimum standards for additional positions such as Referee (Non-Starter), Administrative Referee (Non-Referee), Clerk of Course, Timing Judge, Equipment Operator, etc.

Any exception to these minimum standards must be approved by the National Officials Chairman who may stipulate appropriate conditions for each exception.

USA SWIMMING MINIMUM STANDARDS

For Utilization By

LOCAL SWIMMING COMMITTEE (LSC) OFFICIALS

March 1, 2002

* May Not Officiate at a Session in Which They are Competing

TIMER (Minimum Age 11)	
Education & Training	None except <i>pre-meet briefing</i> . Performance monitored by Chief Timer and/or Referee during meet.
Evaluation & Certification	Certify after passing USA Timer's test and <i>satisfactory performance</i> at one meet.
Renewal	Based on satisfactory performance.

STROKE & TURN JUDGE (Minimum Age 18*)	
Education & Training	<i>Formal clinic training.</i> Must take USA Swimming Stroke & Turn Judge test and become a member of USA Swimming before apprenticing on deck. <i>On-the-deck</i> apprenticeship with at least two (2) trainers (who have a minimum of one (1) year certification as Stroke & Turn Judge) for a minimum of four (4) sessions. <i>(cannot make a disqualification during those sessions).</i>
Evaluation & Certification	Evaluation by trainer and/or Meet Referee to be reported to Officials Chairman or their designee. Must complete certification within one year from date of clinic.
Renewal	Recommend clinic, pre-meet briefing and/or test. To maintain certification, must work a minimum of four (4) sessions per year in Stroke & Turn or higher capacity. Based on continuing USA Swimming membership and satisfactory performance.

RELAY TAKE-OFF JUDGE (Minimum Age 19)	
Education & Training	Must be certified Stroke & Turn Judge.
Evaluation & Certification	Considered <i>part of</i> Stroke & Turn Judge certification.
Renewal	Same as Stroke & Turn Judge.

CHIEF JUDGE (Minimum Age 19)	
Education & Training	Must be certified Stroke & Turn Judge
Evaluation & Certification	Considered <i>part of</i> Stroke & Turn Judge certification. Must have a minimum of one (1) year experience as a certified Stroke & Turn Judge.
Renewal	Same as Stroke & Turn Judge.

USA SWIMMING MINIMUM STANDARDS

For Utilization By

LOCAL SWIMMING COMMITTEE (LSC) OFFICIALS

March 1, 2002

* May Not Officiate at a Session in Which They are Competing

STARTER (Minimum Age 19*)	
Education & Training	<p><i>Must attend clinic.</i></p> <p><i>Must take USA Swimming Starters test and be a current member of USA Swimming.</i></p> <p><i>Must serve a minimum of five (5) sessions on the deck at two (2) different meets with at least two (2) different trainers approved by the Officials Chairman or their designee.</i></p> <p><i>Must have worked as certified Stroke & Turn Judge for a minimum of five (5) sessions.</i></p>
Evaluation & Certification	<i>Certification based on recommendation of the trainer(s) and/or Referee(s)</i>
Renewal	<p>Recommend clinic, pre-meet briefing and/or test.</p> <p><i>To maintain certification, must work a minimum of four (4) sessions per year in Starter or higher capacity.</i></p> <p>Based on continuing USA Swimming membership and evaluation.</p>

REFEREE (Minimum Age 21)	
Education & Training	<p><i>Must attend referee's clinic and apprentice on-the-deck for a minimum of six (6) sessions at three (3) sanctioned meets with at least two (2) different referees.</i></p> <p>Previous certification as a Stroke & Turn Judge or Starter for a minimum of one (1) year.</p> <p>Recommend <i>be familiar</i> with the positions of Announcer, Clerk of Course, Starter, Stroke & Turn Judge, Chief Judge, Timer, Timing Judge and Meet Marshall.</p> <p><i>Must pass USA Swimming Officials test (all sections) with a grade of at least 80% and be a current member of USA Swimming.</i></p>
Evaluation & Certification	<i>Certification based on recommendation of the trainer(s) and/or Referee(s)</i>
Renewal	<p><i>Attend clinic and/or take tests every two (2) years.</i></p> <p><i>To maintain certification, must work a minimum of six (6) sessions per year in Starter or higher capacity with at least one session as Referee.</i></p> <p>Based on continuing USA Swimming membership and evaluation by the Officials Chairman or their designee.</p>