

**General Chair Report LSC Board of
Directors Meeting June 3, 2019**

Welcome Welcome to the new members of the Board of Directors; Cassie Pietz, Misty Trehwella, Carrie Ward and Matt Stinson. I am grateful for your willingness to serve.

Mission Moment I want to congratulate all our swimmers that are continuing their swim careers in college. It was fun to see their announcements on social media this spring. We have goals to bring more kids into swimming and to retain more kids in swimming through their age group years. We also have a goal of preparing swimmers who want to compete at the next level. I wish them all the best in college.

I also want to take a moment to recognize two of our former swimmers that are doing great things in swimming but doing it in a different way. Tamara Gorman and Tony Smoragiewicz grew up swimming in Rapid City. They both graduated from college in 2017 and are now on the US National Triathlon Team. When they are in town, they swim with the local master's group. It is an amazing experience to be able to share the pool with them. It is also fun to follow their worldwide travels for competition on social media.

Membership Here is a snapshot of our membership and retention since September. You can find these on the LSC portal at [usaswimming.org](https://www.usaswimming.org/utility/landing-pages/governance-lsc/lsc-portal) (<https://www.usaswimming.org/utility/landing-pages/governance-lsc/lsc-portal>) . You must be logged into the site in order to enter the LSC portal.

As of May 1, we had 1288 swimmers down from last year's total of 1338. I expect these to go up as summer approaches. Retention is down slightly from last year's total but should also increase as summer registrations are processed.

BOD Strategic Planning Attached is the strategic planning document that we started with Jane in April. You can find it at:
<https://docs.google.com/document/d/18kyd7TEY4DAtd3dJeTukNowljX0laf1YpovKdiOWf3E/edit>

I will update this with the priorities here when I hear from everyone.

HOD Meeting Thank you for all your hard work and preparation in advance of the April HOD meeting. I thought it was a very productive meeting. By eliminating time spent on Board reports, we were able to cut about 45 minutes from the meeting. As a result, we were able to move through many business items. I thought the discussion regarding the state meet was productive. We have quite a bit of follow up to do as a part of the discussion. Thank you to Kyle and to Tech Planning for your hard work preparing for the meeting and in leading the follow up efforts.

USA Swimming Board of Directors I was invited to attend the Board of Directors meeting for USA Swimming on April 26 in Colorado Springs. Anna Summerfield from Maryland Swimming and I were asked to give a short presentation to the Board on the role of LSC's and of General Chairs. We were also allowed to participate in the discussion during the meeting. I think we were able to demonstrate to the Board that LSC's are all a little different based on our size, geographic area, and membership. My main takeaway was that the Board of Directors and the leadership staff of USA Swimming do not really have a good sense of the smaller LSC's and teams.

Eastern/Central Zone Meeting I attended the Eastern and Central Zone Workshop with Martin and Misti in Chicago in May. Most of the General Chair sessions focused on professional staffing within LSC's and on the bylaw updates. I attended some Safe Sport sessions as the Minor Athlete Abuse Prevention Policy (MAAP) was a hot topic with everyone. MAAP has many components, but the one with a real deterrent is the Athlete Protection Training for athletes 18+. Athletes who do not complete the training will not be eligible to swim until they complete the training. Please work with your clubs to help make sure swimmers that are 18 or that will be soon turning 18 know about this new rule.

General Chair and Admin Vice Chair Responsibilities During the Zone meetings, Martin and I spent time talking about the division of labor between the General Chair and the Admin Vice Chair. Going forward, Martin will be the lead for the Bylaws and Policies and Procedures, the Governance Committee, and the parts of our work directly related to hosting swim meets. The latter includes Sanctions, Registration, Records/Times and Officials.

I will focus on the leadership of the Board and the House of Delegates. I will work with Safe Sport, Safety and Disability and Inclusion to help make sure they have the support they need with their important work. I will also work with Brenda and the Athletes on elections and athlete representation in the LSC.

I think this covers most of the areas that do not fit under the work of other Vice Chairs. Please let either of us know if you have questions.

Senior Vice Chair report:

Not much to report from me- I'll be working with Lindsey (and others on the committee) in the next few weeks to get zones transportation, head chaperone, and other details that can be done at this point organized.

High Point and other trophies will be ordered in the next few weeks for LC State A&B. Both host teams already have on their possession ribbons and medals.

Coaches and club contacts (a reminder email will be sent to this list) should encourage graduated seniors to apply for our 4 x \$1,000 scholarships due by the Friday of State B.

Admin Vice Chair Report

LSC Board of Directors Meeting

June 3, 2019

Eastern/Central Zone Workshop

I attended the Eastern/Central Zone Workshop along with Joel and Misti in Chicago on May 17 through 19. My goal was to learn more about the responsibilities of the Admin Vice Chair position. Unfortunately, most of the Administrative sessions focused on staffing within the LSC and on the bylaw updates. I attended sessions for Meet Referees as well as administrative sessions that discussed topics in Diversity and Inclusion, Central Zone budget and Minor Athlete Abuse Prevention Policy. Although I did learn some things, I am still not clear on all the

responsibilities of the Admin Vice Chair. So, if there is anything that you feel I should be doing or helping with, please let me know.

Bylaws & Policies and Procedures

As Joel mentioned in his report, I will be taking the lead on updating the Policies and Procedures. I will work with Laura to make sure that the parts removed from the updated By Laws are then included in the Policies.

Tech Planning Report – June 3rd BoD Meeting

Been working on a new event order for the Short Course meet based on the changes that were already approved at the Spring HoD meeting.

We've been waiting on meeting and making other decisions until we get the survey results. I think those will help inform either what sort of education we have to do still and where people's thoughts are about the state meet. We do know that the idea that Kevin had about scoring/swimming the 15 & overs is NOT going to work like we want it to. This based on several discussions with HyTek and trials we have done.

I would like some guidance from the board about what sort of meeting/presentation is going to be happening at the Long Course State Meet this summer about what tech planning has come up with for the short course meet.

Safe Sport Chair Report

LSC Board of Directors Meeting

June 3, 2019

Minor Athlete Abuse Prevention Policy (MAAPP)

There is a lot of new information coming out in regards to this policy. I am working on catching up and learning about the specifics in each area. Some of the highlights are: MAAPP will apply to all adults who interact with and have direct and frequent contact with minor athletes, including adult athletes. The language used in the policy is Applicable Adult. ☐

- One on one interactions must be observable and interruptible ☐
- Communication between a minor athlete and an applicable adult must be open and transparent. Electronic communications must include the minor's guardian and take place during reasonable hours.
- An applicable adult cannot ride in a vehicle alone with an unrelated minor athlete.

(unless emergency or written permission from guardian)

☐ Starting June 23rd, all adult athletes will be required to complete the USA Swimming Athlete Protection Training.

Getting information out to teams

Is there a way we can work on getting accurate and up to date e-mail addresses for all teams?

☐ I am wondering if some smaller / seasonal teams are missing this information.

- Would like to send out periodic reminders / tidbits to keep the information fresh

Operational Risk Chair Report

1. All teams should distribute the 'Concussion Information Sheet' to their members. This can be done via email or meeting, AND the information should be placed on the team website. Coaches should have the Concussion Info. Sheet and Concussion Check List with them in a binder while coaching. Both informational sheets are now on the sdswimming.org website, and are attached to this email.

2. We talked at the HOD about having South Dakota coaches pro-actively take the concussion training course offered either the CDC or the National Federation of High School Associations, as it will soon be required by USA Swimming. I took both classes, and the NFHS course is more streamlined and took about 35 minutes to complete. Some states require coaches to have this course completed before he/she can be on deck in that state.

[CDC Concussion Course](#) – Centers for Disease Control

[NFHS Concussion Course](#) – National Federation of High School Associations

3. All teams should have an emergency action plan for their swim meets. It is important to know the facility's weather policy when hosting a meet.

4. Coaches should review their insurance to make sure activities they are hosting remain under the umbrella of their policy. For example, hosting a play date at a local park is great but hosting a team event at a location where there is an amusement type setting (amusement park, climbing wall, float trip, etc.) would have to be approved by the insurer.

Officials Chair Report

Submitted by Jamie White

June 3, 2019

2019 LC Championship Meet Updates

The 2019 SD State Long Course Meet Referee and Starter have been designated and both parties have committed to serve in this capacity. Edie Mueller will serve as the Meet Referee and Bob Pelzer will serve as the Starter. Mike Palm has agreed to serve as the Administrative Official.

Initial contact has been made with Referees to assist with the State B Championships in Brookings.

Unless there is a specific individual who anticipates that they will have swimmers competing at this meet, there are not any local (Brookings Area) referees who can serve in this capacity. Once a Meet Referee has been designated, a Starter will be coordinated accordingly.

Officials Apparel Update and Proposal

Martin Schmidt has picked up shirts for the officials who have worked a Championship Meet and have not received SD Swimming Officials Apparel to date. Jamie White will coordinate the delivery of the remaining shirts beginning at the ASC High Point Meet in June.

Many SD Officials have inquired about the availability of SD Swimming Officials Apparel. While the last apparel buy provided 1 shirt to officials who first worked a State Championship Meet in the designated time period, as Officials Chair I would like to request that there be consideration given to facilitating another apparel buy for SD Officials based on new criteria. While we want to recognize and reward officiating at State Championship Meets, there are many SD Officials who work numerous sessions throughout the year supporting invites around the state, but do not have swimmers who compete at these specific meets. If funding were to be available, it may be more appropriate to utilize a benchmark based on number of sessions and/or combination of meets worked during a given swim year to support

SD Swimming in lieu of focusing solely on those who worked a State Championship Meet. This method would encourage officials to work and support meets other than those that they host individually.

Katie Pardy

May 15, 2019

Sr. Athlete Rep - SD Board of Directors

Sr. Representatives: Katie Pardy and Thomas Bierschbach, (Jakob Studer)

Jr. Reps: Caleb Swanson and Mason Anderson

Athlete Delegates- Megan Schulte, Cole Kincart, Hayden White, Abbie DeJong, Hunter Bauer* (*not active in swimming this season*)

Done:

- Athlete Instagram posting more regularly
 - 200 followers!
- First athlete committee meeting completed (with Brenda Hendricks- Sr. Vice Chair)
 - Conference call
- First all athlete meeting for Winter State in Sioux Falls completed
- Athlete tab for website done (with Trish Harrell)
- State meet survey published
- Application published for athletes to become BOD/ HOD members

**Results we have so far for the surveys (continuing, they are not closed as of May 15):

COACHES: <https://www.surveymonkey.com/stories/SM-MGBR7M6L/>

Waiting on Parents

ATHLETES: <https://www.surveymonkey.com/stories/SM-3MMB9M6L/>

In Progress:

- Board approval for voting procedures being created and approved by athletes
- Results of State Meet survey

Goals going forward:

- Be more active and organized as an **Athlete Committee**
 - Regular communication
 - Age Group Chair and Senior Chair as non-athlete members
- Electing Athlete Reps (**Bylaws**)
- Athlete Rep from each club for communication purposes
 - Could be one that already sits on the BOD of their home club
 - Not necessarily on Athlete Committee
- Building Community
 - Social Media
 - Flyer at Meets to spread awareness of governance
 - Service Projects

While preparing the state meet files for this summer, Kyle noticed a state meet record time for the 200 free relay for 13-14 boys that looked incorrect. The record as currently listed is 1:33.74 set in 2009 by a team from Snowfox consisting of M. Moe, B. Bartel, C. Barkley, C. Sommervold. Doing some research, we (Scott, Trish, Lisa and I while at the Select Camp) learned the following:

- The National age group LC record is 1:39.56 set by a team from Indiana in 2014
- We could not find a meet file for the relay in question, but we did find documentation that the seed time for that Snowfox relay team had been 2:17.**

- Attached are the top 10 performances in SWIMS for this relay for our LSC. The relay in question is not on that list.
- During additional research, we found a faster time from the 2016 State LC meet. This is the same meet as the top relay listed on the attached top 10 list. Since I was meet director, I still had saved files from that meet. I was able to confirm the order of finish. I have attached the results from that meet. We do not know why this relay is not listed in SWIMS.

During the Select Camp this weekend, I asked Alexis Keto if she had ever heard of such a situation. It turns out that she was a part of a similar situation in Illinois. She said their Board took action to correct a record that was in question. I would like to discuss this during our Board call Monday. I have updated the agenda. It is attached.

Talk to you soon

Good morning all,

First off, I am struggling to get e-mails for all team contacts and may have some old e-mails on here as well. If you no longer need to be on this list let me know. If there is someone that you know I am missing let me know that as well. Thanks in advance for your help!

There is a lot of new information coming out on safe sport – in particular, the Minor Athlete Abuse Prevention Policy (MAAPP)

Just in the last few days there was new information posted on the USA swimming site. The following is the link. There is new information and frequently asked questions for applicable adults, one-on-one interactions, social media, travel, locker rooms, messages, and athlete protection training.

www.usaswimming.org/maapp

Starting June 23rd all athletes that are 18 or older should complete the athlete protection training. Athletes that are 17 and will be turning 18 need to complete prior to their 18th birthday. This training can be found at:

www.usaswimming.org/apt

Athletes must take three courses and complete the survey. (instructions are provided on the link)

Let me know if you have any questions and I will do my best to find out answers. Thanks everyone for your commitment to keeping our swimmers safe!