

Minutes
SD LSC House of Delegates
April 17, 2016
Chamberlain, South Dakota

Call to Order: General Chair, Blake Waddell, called the meeting to order at 12:12 p.m.

Note: Bill Stoddard has been appointed Parliamentarian and Time Keeper. Discussion is limited to 3 minutes per voice.

1. Roll Call and Seating of Delegates:

The following Voting members were present:

Board of Directors: (15) Blake Waddell (SFX), General Chair
Donna Biersbach (WASC), Administrative Vice Chair
Brenda Hendricks (GOLD), Senior Vice Chair
Kyle Margheim (MAC), Age Group Vice Chair/Coaches'
Rep
Carolyn Theobald (PST), Secretary
Robin Sorbe (BSC), Treasurer
Paula Gordon (SEAL), Safety Coordinator
Joel Kincart (RCR), Safe Sport Chair
Bonnie Biel (HPRW), Seasonal Team's Rep.
Kelly Schott (YST), Membership/Registration Coordinator
Chuck Baechler (WASC), Coaches' Representative
Will Bierschbach (WASC), Sr. Athlete Representative
Josh Sorbe (BSC), Sr. Athlete Representative
Tevyn Waddell (MAC), Athlete Representative
Grace Hofmann (RCR), Athlete Representative

Club Delegates: (20) Elyce Kastigar (ASC)
Lara Prihodko (BSC)
Ashley LaFave (BST)
Jon Larson (CST)
Duncan Olney (DL76)
Kirk Hall (GOLD)
Liz Willis (GRE)
Kaden Huntrods (MASC)
Jodi Street (MLST)
Mark Wilson (MAC)
Jodi Baumberger (MSC)
Kent Huckins (PST)
Wilson Tate (RCR)
Kris Infield (SEAL)
Barry Hein (SFX)
Angie Storm (WASC)
Deb Finnesand (WST)
Nancy Trail (YST)

Isabel Waite (WASC), Athlete Delegate
Kyle Sorbe (BSC). Athlete Delegate

Total Voting Delegates Present = 35

The following Non-Voters were also present: (6)

Paula Pardy (SFX)
Jim McLain (SFX)
Wendy Ahrendsen (BSC)
Bill Stoddard (SEAL)
Paula Huizenga (PST)
Barry Neville (BSC)

Total Attendance = 41

2. Approval of Agenda:

Finnesand moved to approve agenda, seconded W. Biersbach.

Additions: Item 5.1.: Board of Review Update – Safety Coordinator

Item 4.: Vacant Position Appointments

Item 10.e.: Officiating Communication

Item 10.f.: 2016 USA Swimming Convention

Motion approved.

3. Reading, Correction and Adoption of Minutes of Previous Meeting:

Theobald moved to dispense with reading of minutes, seconded by Wilson. Finnesand moved to approve October 11, 2015 HOD Minutes, seconded by J. Sorbe.. Motion approved.

4. Vacant Position Appointments

General Chair Waddell reported on appointments to vacant Board of Directors positions.

- Chuck Baechler (WASC) appointed to Coaches' Representative
- Chuck Baechler (WASC) resigned from Technical Planning Chair
- Brenda Hendricks (GOLD) appointed to Senior Vice Chair
- Tehra Scott (MAC) appointed to Webmaster
- Kyle Margheim (MAC) appointed to Technical Planning Chair

5. Reports of Officers:

a. General Chair – Blake Waddell

- Reported on activities of LSC and BOD.
- Thank you to the athletes, coaches, House of Delegates and Board of Directors.

b. Administrative Vice Chair – Donna Biersbach (No Report)

c. Senior Vice Chair – Brenda Hendricks (No Report)

d. Age Group Vice Chair – Kyle Margheim (No Report)

- All Stars Photos available for pickup on back table.

e. Finance Vice Chair – Sarah Hogg (No Report)

f. Secretary – Carolyn Theobald (No Report)

g. Treasurer’s Report – Robin Sorbe (Attachment 5.g)

- R. Sorbe presented the April 17, 2016 Financial Statement. Discussion took place.
- General Chair Waddell reported on SD Swimming video expense. Discussion took place.

h. Coaches Representative – Chuck Baechler (No Report)

i. Athlete’s Division – Will Biersbach, Josh Sorbe, Grace Hofmann, Teyvyn Waddell (No Report)

j. Seasonal Member’s Representative – Bonnie Biel

- Provided update on recent Summer Team’s meeting.

k. Technical Planning Chair – Chuck Baechler

Baechler reported on status of Technical Planning Chair prior to new appointment.

l. Safety Coordinator – Paula Gordon (Attachment 5.l.)

- Gordon presented highlights of Safety Coordinator report.
- Gordon reported on status of Board of Review with USA Swimming. Each team needs to understand USA Swimming’s Code of Conduct.

m. Safe Sport Chair – Joel Kincart

- Kincart reported on responsibilities of Safe Sport Chair.

6. Reports of Committees and Coordinators

a. Membership/Registration Coordinator – Kelly Schott

- 1,174 year round athletes
- Seasonal athlete sign up is in process
- Approximately 200 non-athletes
- Complete club registration form completely

b. Officials Chair – Sarah Mann (No Report)

c. Records/Top 16 Coordinator – Tehra Scott (No Report)

d. Sanctions Coordinator – Roger Theobald (No Report)

- Be sure to include facilities bad weather policy in invite.

e. Nominating Committee – Donna Biersbach (No Report)

7. Unfinished (old) Business

a. LEAP Level II Progression

Completed and accepted by USA Swimming. General Chair Waddell asked members to populate a committee to move forward with LEAP Level II.

b. SD Swimming Board of Director's Email Accounts

General Chair Waddell reported on new email addresses for all Board of Director's positions.

c. Update on Standing Committees

General Chair Waddell reported on status of Committees. General Chair Waddell reported on process for All-Stars and Zones.

8. Appointments to Open Positions – Zones Coaches

General Chair Waddell reported on the two applications received for the Zones Coaching positions:

- Makaela Waiflein (ASC)
- Jim McLain (SFX)

Baechler suggested having four coaches with the magnitude of this size meet.

The following coaches were selected from the floor:

- Kent Huckins (PST)
- Kaden Huntrods (MASC)

Jim McLain is willing to coach Zones Open Water and populate a team, June 23 & 24, 2016 in Pleasant Prairie, WI.

Kincart moved to approve the appointment of Kent Huckins (head coach), Makaela Waiflein, Jim McLain and Kaden Huntrods to coach the 14 & Under Mega-Zones Championship in August 2016, seconded by Kastigar. Motion approved.

Note: Sorbe moved for a ten-minute break at 1:15 p.m., seconded by T. Waddell. Meeting reconvened at 1:25 p.m.

9. Elections

General Chair Waddell turned over meeting to D. Biersbach, Administrative Vice Chair.

a. General Chair

Nominating Committee: Blake Waddell

From Floor: None

Olney moved to cease nominations and cast a unanimous ballot, seconded by Finnesand. Motion approved.

b. Finance Vice Chair

Nominating Committee: Sarah Hogg

From Floor: None

Finnesand moved to cease nominations and cast a unanimous ballot, seconded by W. Biersbach. Motion approved.

c. Age Group Vice Chair

Nominating Committee: Bonnie Biel
From Floor: Jim McClain
Hearing no more nominations a ballot vote took place.
Bonnie Biel was elected by a majority vote.

Biersbach turned meeting back over to General Chair Waddell.

d. Secretary

Nominating Committee: Kris Infield
From Floor: None

Margheim moved to cease nominations and cast a unanimous ballot, seconded by Finnesand. Motion approved.

e. Safe Sport Chair

Nominating Committee: Joel Kincart
From Floor: None

Duncan moved to cease nominations and cast a unanimous ballot, seconded by Gordon. Motion approved.

f. Officials Committee Chair

Nominating Committee: Martin Schmidt
From Floor: None

Kincart moved to cease nominations and cast a unanimous ballot, seconded by W. Biersbach. Motion approved.

g. Records/Top 16 Coordinator

Nominating Committee: Tehra Scott
From Floor: None

Duncan moved to cease nominations and cast a unanimous ballot, seconded by W. Biersbach. Motion approved.

h. Sanctions Coordinator

Nominating Committee: Paula Huizenga
From Floor: None

Finnesand moved to advise and consent the appointment of Paula Huizenga to Sanctions Coordinator position, seconded by Street. Motion approved.

10. New Business

a. Approval of notification of Long Course 2016 Meet Schedule (Attachment 10.a.)

i. 2016 Long Course State Meet Schedule

ii. Approval of Notification of 2016-2017 Short Course Meet Schedule

Finnesand moved to approve the Notification of the 2016-2017 Short Course Winter Season, seconded by Trail. Motion approved.

Willis moved to amend agenda to include Item 10.h.: New Pool Rotation, seconded by Kincart. Motion approved.

iii. Approval of Notification of 2017 Long Course Meet Schedule

Trail moved to table the Approval of Notification of 2017 Long Course Meet Schedule to 2016 Fall HOD meeting, seconded by Finnesand. Motion approved.

All team to notify Margheim of dates for 2017 Long Course Meet Schedule.

b. Coaches/Board of Directors Strategic Planning

General Chair Waddell reported on possible Strategic Planning meeting in fall of 2016. Discussion took place.

Finnesand moved to plan Strategic Planning meeting in conjunction with the 2016 Fall HOD meeting, seconded by Gordon. Discussion took place. Motion approved.

c. Club Registration

i. Transfer Forms

Schott reported on importance of submitting athlete transfer forms. Discussion took place.

ii. Renewal Paperwork

Discussion took place.

d. Sioux Falls Merger

General Chair Waddell reported on Sioux Fall's swim teams' status. As of April 20, 2016, they will combine to become the Sioux Falls Swim Team (SFST).

e. Officiating Communications

General Chair Waddell reported on opportunities available for SD Officials to officiate at National Meets. More information will be posted to SD Swimming website.

f. 2016 USA Convention

General Chair Waddell reported on the 2016 USA Swimming Convention, September 18-25, 2016 in Atlanta, GA.

g. Proposals

i. Proposal: Safe Sport (Attachment 10.g.i.)

Kincart presented proposal of a SD Safe Sport policy.

Gordon moved to approve the information to be in state program and then reviewed at the 2016 Fall HOD meeting, seconded by Willis. Motion approved.

h. State Meet Rotation

General Chair Waddell presented concerns with State Meet Rotation and building of new pools.

It is the consensus of the House of Delegates that if multiple pools are established in the same year, the opening date of those pools will stipulate the first pool in the rotation. The Technical Planning Committee is to generate verbiage to clarify in the SD Swimming Policies and Procedures Rule 9.22.

Olney moved to table discussion on new pools that have both short course and long course capabilities until the Fall 2016 HOD meeting, seconded by Kincart. Motion approved.

11. Resolutions and Orders:

Baechler moved to hold the 2016 Fall House of Delegates meeting on Sunday, October 2, 2016, with the exception of USA Swimming not having availability for Strategic Planning and then it would be October 9, 2016, seconded by Gordon. Motion approved.

J. Sorbe moved to adjourn, seconded by T. Waddell. Meeting adjourned at 2:47 p.m.

Respectfully Submitted,
Carolyn Theobald, Secretary

For the purpose of continuity, the minutes may not be in chronological order.