

AGENDA
SD LSC House of Delegate Regular Meeting
12:00 p.m. – October 6, 2013
AmericInn – Chamberlain, SD

1. Roll Call
2. Reading, correction and adoption of minutes of previous meeting
3. Reports of officers
 - a. General Chair's Report – Jon Sommervold
 - b. Administrative Vice-Chair – Russell Miller
 - c. Senior Vice Chair – Guy Gniotczynski
 - d. Age Group Chair – Kyle Margheim
 - e. Finance Vice-Chair – Blake Waddell
 - f. Secretary – Carolyn Theobald
 - g. Treasurer's Report – Sarah Hogg
 - i. See provided handouts
 - h. Coaches Representative Report – Clyde Smith
 - i. Athlete's Division –Kayla Sproles
 - j. Seasonal Member's Representative – Rita Baszlar
 - k. Technical Planning Chair – Deb Finnesand
 - l. Safety Coordinator – Paula Gordon
4. Reports of committees and coordinators
 - a. Membership/Registration Coordinator – Kelly Schott
 - b. Officials Committee – Bob Sieve
 - c. Board of Review Committee Chair – No chair
 - d. Records/Top 16 Coordinator – Joel Mann
 - e. Sanctions Coordinator – Mike Moran
 - f. Nominating Committee – Kelly Rose McCullough
5. Treasurer's Report – Sarah Hogg
6. Unfinished (old) business – covered in previous agenda items.
7. Elections – nominating committee
8. Appointments to open positions
9. New Business:
 - a. Approval Meet Schedule
 - b. Proposals: See accompanying document.
10. Resolutions & Orders:
11. Adjournment

Technical Planning Committee Report

The Tech Planning Committee met once by conference call and continued communication by e-mail. After receiving input from USA Swimming, the committee has been left with the task of moving SD Swimming more in-line with USA Swimming Mission and Vision. As you see their Mission and Vision statement, the term competitive appears often. The term that has been used by USA Swimming people concerning South Dakota is recreational swimming. As a committee, we believe SD Swimming has worked towards meeting the first two core objectives but we are lacking with the third, achieving competitive success. Now let us remember this is the committee's opinion and it might not be shared by all. What we have heard repeatedly by USA Swimming Representatives is that we need to prepare our swimmers for all levels of competition including upper level. What we have done as a committee: Developed a list of changes we feel can make our LSC more competitive at the next level(s) and have several proposals to present to do so.

MISSION & VISION

As the National Governing Body for the sport of swimming in the United States, USA Swimming is a 400,000-member service organization that promotes the culture of swimming by creating opportunities for swimmers and coaches of all backgrounds to participate and advance in the sport through clubs, events and education.

Our membership is comprised of swimmers from the age group level to the Olympic Team, as well as coaches and volunteers. USA Swimming is responsible for selecting and training teams for international competition including the Olympic Games, and strives to serve the sport through its core objectives: Build the base, Promote the sport, **Achieve competitive success.**

MISSION STATEMENT

USA Swimming is the National Governing Body for the sport of swimming. **We administer competitive swimming in accordance with the Olympic & Amateur Sports Act.** We provide programs and services for our members, supporters, affiliates and the interested public. We value these members of the swimming community, and the staff and volunteers who serve them. **We are committed to excellence and the improvement of our sport.** We are committed to providing a safe and positive environment for all members.

VISION STATEMENT

To inspire and enable our members to achieve excellence in the sport of swimming and in life.

CORE OBJECTIVES

USA Swimming has adopted three core objectives. These core objectives establish the foundation of the strategic business plan for our sport. USA Swimming encourages all members to participate in the local, regional and national efforts to ensure that these objectives are accomplished.

BUILD THE BASE

We seek to expand our membership in order to share our sport with as many other people as possible. We are especially committed to sharing the values of our sport with young people who may discover that swimming is an activity they can enjoy for their entire life.

PROMOTE THE SPORT

We want swimming to receive as much publicity as possible because we believe that the more people learn about our sport the more inclined they will be to join the ranks of our membership. We are proud of our sport and we seek to celebrate it whenever possible.

ACHIEVE COMPETITIVE SUCCESS

USA Swimming has been ranked as the number one swimming nation in the world for more than 40 years. We seek to continue this tradition of competitive excellence. When our elite athletes are successful in fulfilling their Olympic dreams our society benefits from the inspiration these athletes give us.

Name: Michele Nielson Club: BSC Position: Tech Planning Committee

Proposal template: Proposal must include both the current and new language if applicable.

Current bylaw or policy section and language:

Policy Manual:

Exhibit #14 Orders of Events Templates, Long Course Championship Meets, Friday Events

FRIDAY - SESSION 1

Girls		Boys
1	13 & OVER 1500 Free	2

FRIDAY - SESSION 2

Girls		Boys
3	8 & U 200 Free	4
5	9 – 10 200 Free	6
7	11 – 12 200 Free	8
9	13 & Over 200 Free	10
5 Minute Warm-Up/Down		
After Event 9 & After Event 10		
11	8 & U 200 IM	12
13	9 – 10 200 IM	14
15	11 – 12 200 IM	16
17	13 & Over 200 IM	18

Proposed bylaw or policy section and language:

PROPOSAL: Split session #2 on FRIDAY into a separate 12 & Under session and 13 & Over session, as shown on next page. Renumber remaining sessions on SATURDAY and SUNDAY starting with Session 4.

FRIDAY - SESSION 1**Girls****1 13 & OVER 1500 Free****Boys****2****FRIDAY - SESSION 2****Girls****3 8 & U 200 Free****5 9 – 10 200 Free****7 11 – 12 200 Free****9 8 & U 200 IM****11 9 – 10 200 IM****13 11 – 12 200 IM****Boys****4****6****8****10****12****14****FRIDAY - SESSION 3****15 13 & Over 200 Free 16****5 Minute Warm-Up/Down****After Event 15 & After Event 16****17 13 & Over 200 IM 18****Rationale:**

Changing the Long Course Championship Meets to split session #2 on FRIDAY into a separate 12 & Under session and 13 & Over session will allow the 12 & Under athletes to get to bed early and get a good night's sleep prior to being at the pool for early morning warm-ups the next morning. 13 & Over athletes will be at the meet later in the day, but will be able to get a good night's sleep also since they will not need to be at the pool for early morning warm-ups the next morning.

Name: Michele Nielson Club: BSC Position: Tech Planning Committee

Proposal template: Proposal must include both the current and new language if applicable.

Current bylaw or policy section and language:

Policy Manual:

Exhibit #14 Orders of Events Templates, Short Course Championship Meets, Friday Events

FRIDAY - SESSION 1

Girls		Boys
1	13 & OVER 1650 Free	2

FRIDAY - SESSION 2

Girls		Boys
3	8 & U 100 Free	4

5	9 – 10 200 Free	6
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7	11 – 12 200 Free	8
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9	13 & Over 200 Free	10
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5 Minute Warm-Up/Down

After Event 9 & After Event 10

11	8 & U 100 IM	12
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13	9 – 10 200 IM	14
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15	11 – 12 200 IM	16
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17	13 & Over 200 IM	18
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Proposed bylaw or policy section and language:

PROPOSAL: Split session #2 on FRIDAY into a separate 12 & Under session and 13 & Over session, as shown on next page. Renumber remaining sessions on SATURDAY and SUNDAY starting with Session 4.

FRIDAY - SESSION 1**Girls****1 13 & OVER 1650 Free****Boys****2****FRIDAY - SESSION 2****Girls****3 8 & U 100 Free****5 9 – 10 200 Free****7 11 – 12 200 Free****9 8 & U 100 IM****11 9 – 10 200 IM****13 11 – 12 200 IM****Boys****4****6****8****10****12****14****FRIDAY - SESSION 3****15 13 & Over 200 Free 16****5 Minute Warm-Up/Down****After Event 15 & After Event 16****17 13 & Over 200 IM 18****Rationale:**

Changing the Short Course Championship Meets to split session #2 on FRIDAY into a separate 12 & Under session and 13 & Over session will allow the 12 & Under athletes to get to bed early and get a good night's sleep prior to being at the pool for early morning warm-ups the next morning. 13 & Over athletes will be at the meet later in the day, but will be able to get a good night's sleep also since they will not need to be at the pool for early morning warm-ups the next morning.

Name: Guy Gniotczynski via Technical planning Club: Rapid City Racers **Position:** Head Coach
Proposal template: Proposal must include both the current and new language if applicable.

Current bylaw or policy section and language:

Championship Meet Scoring

9.19 Scoring Method

(1) 17-15-14-13-12-11-10-9-8-7-6-5-4-3-2-1

(2) 34-30-28-26-24-22-20-18

Proposed bylaw or policy section and language:

Change Scoring to the USA Swimming standard for Championship meets 102.25

- 6 lane
 - 16-13-12-11-10-9-7-5-4-3-2-1
 - Relay double
- 8 lane
 - 20-17-16-15-14-13-12-11-9-7-6-5-4-3-2-1
 - Relay Double
- 10 lane
 - 24-21-20-19-18-17-16-15-14-13-11-9-8-7-6-5-4-3-2-1
 - Relay Double

Rationale:

The current scoring system we use is akin to a recreation league scoring system. It also allows for 16 place scoring even in a 6 lane pool. USA Swimming's scoring system will allow for a more of a reward for winning events. The Scoring should be dependent on the number of lanes in the pool not a standard.

Name: Guy Gniotczynski via Technical planning Club: Rapid City Racers **Position:** Head Coach
Proposal template: Proposal must include both the current and new language if applicable.

Current bylaw or policy section and language:

Championship Meet Scoring

9.20 Awards

(a) The percentage award will be awarded to the team with a minimum of

seven swimmers that has the highest points per entry ration, calculated after excluding relay points and entries. The percentage award will be based on 1-8th place scoring: 9-7-6-5-4-3-2-1

Proposed bylaw or policy section and language:

Change percentage award to mimic the scoring to the USA Swimming standard for Championship meets under section 102.25 of the rulebook. Take total team points based on point system below and divide by number of swimmers.

- 6 lane
 - 16-13-12-11-10-9-7-5-4-3-2-1
 - Relay double
- 8 lane
 - 20-17-16-15-14-13-12-11-9-7-6-5-4-3-2-1
 - Relay Double
- 10 lane
 - 24-21-20-19-18-17-16-15-14-13-11-9-8-7-6-5-4-3-2-1
 - Relay Double

Rationale:

The current scoring system is a different system than the meet scoring system. It would behoove us to use the same points and divide by number of swimmers and go with a straight percentage.

Name: Mike Moran – via Technical Planning **Club:** VAST

Position: Head Coach

Current bylaw or policy section and language:

9.10 Age Groups

The point-scoring age groups shall be 8-under, 9-10, 11-12, 13-14, 15-16 and 17-19. There shall also be a non-scoring 20-Over age group.

Proposed bylaw or policy section and language:

9.10 Age Groups

The point-scoring age groups shall be 8-under, 9-10, 11-12, 13-14, 15-19. There shall also be a non-scoring 20-Over age group.

Rationale:

Combine ages 15-19 to make the state championship a more meaning experience for these ages. This would treat those ages just like other high school sports where they are competing against the same ages. It gets very confusing at state meets when the 15-16 age group kids are swimming in the same heats as the 17-19, so this would eliminate that as well. Right now, I believe that kids in these age groups do not think it's a big deal to be at the state meet let alone win either 15-16 or 17-19 age group because in most cases, the fastest kids might not be swimming against each other in the end for scoring.

Name: Mike Moran – via Technical Planning **Club:** VAST

Position: Head Coach

Current bylaw or policy section and language:

9.14 Relays

- (1) Number – Swimmers may enter a maximum of one relay per day.
- (2) Non-qualifiers – Each team is entitled to enter a minimum of one relay per event regardless of swimmers' qualification. However, if a club enters more than one relay in an event, it may have only one (1) swimmer per relay event who has no South Dakota Championship Meet qualifying time.
- (3) Swimmers receiving a 1st or 2nd place Pass at the previous State B Meet will be considered a qualifier for relays at the State Championship Meet. (9/20/09)
- (4) 8-Under Relays – There will not be separate boys' and girls' relay events in the 8- Under age group. Instead, there will be one medley relay event and one freestyle relay event for all 8-Under Swimmers. 8-Under relay teams may comprise any combination of boys and girls.

Proposed bylaw or policy section and language:

9.14 Relays

- (1) Number – Swimmers may enter a maximum of one relay per day.
- (2) Non-qualifiers – Each team is entitled to enter a minimum of one relay per event regardless of swimmers' qualification. However, if a club enters more than one relay in an event, it may have only one (1) swimmer per relay event who has no South Dakota Championship Meet qualifying time.
- (3) Swimmers receiving a 1st or 2nd place Pass at the previous State B Meet will be considered a qualifier for relays at the State Championship Meet. (9/20/09)
- (4) 8-Under Relays – There will not be separate boys' and girls' relay events in the 8- Under age group. Instead, there will be one medley relay event and one freestyle relay event for all 8-Under Swimmers. 8-Under relay teams may comprise any combination of boys and girls.
- (5) – Age groups for relays shall be as follows: 8 and under, 9-10, 11-12, 13 and over.
- (6) – The number of relays per age group and gender per team in any one event shall not exceed 3 per team.

Rationale:

Defining the exact age groups (item 5) for relays should be in our policies and procedures. Age groups above 13 years old should be combined into one so that teams can make the fastest relays possible. Some teams do not have relays that can swim at state because they have 3 swimmers in an older division and 1 in a younger. This is detrimental to those swimmers because they may be entered in a faster meet later on in the year (ex: Sectionals) and cannot get at least one swim in as a team in a high level meet to prepare for the next one. The number of relays per team (item 6) should be limited to no more than three so that there is quality

amongst teams large and small. The appropriate changes will be made in all meet templates in the policies and procedures if this proposal is approved.

9/11

Name: Michele Nielson Club: BSC Position: Tech Planning Committee

Proposal template: Proposal must include both the current and new language if applicable.

Current bylaw or policy section and language:

Policy Manual:

9.9 Meet Format

(2) Long Course Championship Meets – All events will be timed finals. The meet will be run with age groups combined. (9/20/09)

- (b) The Orders of Events Templates for Long Course Championship Meets (Combined Format), Short Course Meets (Split Format and Combined Format) are attached as Exhibit #14, Page 1-4. (9/20/09)

Proposed bylaw or policy section and language:

9.9 Meet Format

(2) Long Course Championship Meets – All events will be timed finals. The meet may be run with age groups split or combined.

- (b) The Orders of Events Templates for Long Course Championship Meets (Split Format and Combined Format), Short Course Meets (Split Format and Combined Format) are attached as Exhibit #14, Page 1-4.

NOTE: Exhibit #14 would need to be modified to include split format option for Long Course Championship Meets

Rationale:

(1) Changing the Long Course Championship Meets to allow running the meet either with age groups split or combined will match what is currently being done for the Short Course Championship Meets.

(2) Allowing the option to run the Long Course Championship Meets with age groups split will allow athletes greater opportunity to rest and get out of the summer heat because they will not have to be at the meet all day.

(3) 12 & Under athletes can get to bed early and get a good night's sleep prior to being at the pool for early morning warm-ups the next morning; 13 & Over athletes will be at the meet later in the day, but will be able to get a good night's sleep also since they will not need to be at the pool for early morning warm-ups the next morning.

9/11

Name: Michele Nielson Club: BSC Position: Tech Planning Committee

Proposal template: Proposal must include both the current and new language if applicable.

Current bylaw or policy section and language:

N/A

Proposed bylaw or policy section and language:

Exhibit #14: Add Orders of Events Templates, Long Course Championship Meets (split format), Saturday and Sunday Events

<u>SATURDAY MORNING -</u>			<u>SATURDAY AFTERNOON -</u>		
<u>Girls</u>	<u>SESSION 3</u>	<u>Boys</u>	<u>Girls</u>	<u>SESSION 4</u>	<u>Boys</u>
19	8 & U 50 Fly	20	50	13 & Over 400 IM	51
21	9 – 10 50 Fly	22		5 Minute Warm-Up/Down	
23	11 – 12 50 Fly	24		After Event 50 & After Event 51	
25	8 & U 100 Back	26	52	13 & Over 100 Fly	53
27	9 – 10 100 Back	28		5 Minute Warm-Up/Down	
29	11 – 12 100 Back	30		After Event 52 & After Event 53	
31	8 & U 100 Breast	32	54	13 & Over 200 Back	55
33	9 – 10 100 Breast	34		5 Minute Warm-Up/Down	
35	11 – 12 100 Breast	36		After Event 54 & After Event 55	
37	8 & U 50 Free	38	56	13 & Over 200 Breast	57
39	9 – 10 50 Free	40		5 Minute Warm-Up/Down	
41	11 – 12 50 Free	42		After Event 56 & After Event 57	
	10 Minute Break		58	13 & Over 50 Free	59
43	8 & U 200 Free Relay			10 Minute Break	
44	9 – 10 200 Free Relay	45	60	13 - 14 400 Free Relay	61
46	11 – 12 200 Free Relay	47	62	15 - 19 400 Free Relay	63
	15 Minute Warm-Up/Down			15 Minute Break	
48	11 – 12 400 Free	49	64	13 & Over 400 Free	65

<u>SUNDAY MORNING -</u>			<u>SUNDAY AFTERNOON -</u>		
<u>Girls</u>	<u>SESSION 5</u>	<u>Boys</u>	<u>Girls</u>	<u>SESSION 6</u>	<u>Boys</u>
66	8 & U 100 Fly	67	95	13 & Over 200 Fly	96
68	9 – 10 100 Fly	69		5 Minute Warm-Up/Down	
70	11 – 12 100 Fly	71		After Event 99 & After Event 100	
72	8 & U 50 Back	73	97	13 & Over 100 Back	98
74	9 – 10 50 Back	75		5 Minute Warm-Up/Down	
76	11 – 12 50 Back	77		After Event 101 & After Event 102	
78	8 & U 50 Breast	79	99	13 & Over 100 Breast	100
80	9 – 10 50 Breast	81		5 Minute Warm-Up/Down	
82	11 – 12 50 Breast	83		After Event 103 & After Event 104	
84	8 & U 100 Free	85	101	13 & Over 100 Free	102
86	9 – 10 100 Free	87		10 Minute Break	
88	11 – 12 100 Free	89	103	13 - 14 400 Medley Relay	104
	10 Minute Break		105	15 - 19 400 Medley Relay	106
90	8 & U 200 Medley Relay			15 Minute Break	
91	9 – 10 200 Medley Relay	92	107	13 & Over 8000 Free	108
93	11 – 12 200 Medley Relay	94			

Rationale:

Added Template Needed for split format Long Course State Championship Meets

Name: Bob Sieve

Club: N/A

Position: Officials Chair

Current bylaw or policy section and language:

4.1 Training, Certification and Duties

(1) Marshal

- (a) Duties – See USA Swimming Rule 102.19
- (b) Training Requirements – Pre-meet briefing.
- (c) Certification – None.
- (d) Minimum Age – 18.
- (e) Continuing Education – Serve as Marshal at least one session per year (recommended).

(2) Timer

- (a) Duties – See USA Swimming Rule 102.17.3.A, B and C.
- (b) Training Requirements –
 - 1. Pre-meet briefing
 - 2. Continuing supervision by Head Timer
 - 3. USA Swimming Timer's test (optional).
- (c) Certification – None.
- (d) Minimum Age – 11.
- (e) Continuing Education – Serve as Timer at minimum of four sessions per year (recommended).

(3) Chief Timer

- (a) Duties – See USA Swimming Rule 102.17.1.
- (b) Training Requirements
 - 1. Timer at four sessions (optional)
 - 2. Recommendation from Head Timer or Meet Referee
 - 3. USA Swimming Timer's Test (optional)
- (c) Certifications – None
- (d) Minimum Age – 18
- (e) Continuing Education – Serve as Head Timer at minimum of two sessions per year (recommended).

(4) Stroke & Turn Judge

- (a) Duties – See USA Swimming Rule 102.13.3, .4 and .5
- (b) Training Requirements
 - 1. Formal Clinic
 - 2. USA Swimming Stroke and Turn Judge Test3. 12 hours as an on-deck apprentice with a trainer during at least two sanctioned meets. Apprentice time should include working all 4 strokes plus the IM.

(5/06/07)

- (c) Certification Requirements
 - 1. Complete training within one year of clinic
 - 2. Recommendation of trainer and/or Meet Referee
 - 3. USA Swimming membership (USA Swimming rule 202.3.3).
 - 4. Renewal – work a minimum of four sessions each year in minimum capacity of stroke & turn judge; favorable evaluation by officials chair.
- (d) Minimum Age – 18, provided no person shall serve as a stroke and turn judge at a meet in which he or she is competing.
- (e) Continuing Education – Clinic, pre-meet briefing and/or USA Swimming Stroke and Turn Judge Test (recommended).

(5) Chief Judge and Assistant Chief Judge

- (a) Duties – See USA Swimming Rule 102.13.1
- (b) Training Requirements – Minimum of one year's experience as certified stroke and turn judge.
- (c) Certification Requirements –
 - 1. One year's experience as certified stroke and turn judge.
 - 2. USA Swimming membership (USA Swimming rule 202.3.4)
- (d) Minimum Age – 18.
- (e) Continuing Education – Same as stroke and turn judge certification above.
- (6) Relay Take-off Judge
 - (a) Duties – See USA Swimming Rule 102.13.6
 - (b) Training Requirements – Must be certified stroke and turn judge.
 - (c) Certification Requirements – Part of stroke and turn judge certification, above.
 - (d) Minimum Age – 18
 - (e) Continuing Education – Same as stroke & turn judge certification, above.

(7) Starter

- (a) Duties – See USA Swimming Rule 102.12
- (b) Training Requirements
 - 1. Clinic
 - 2. USA Swimming Starter's Test
 - 3. Work five (5) sessions as certified stroke and turn judge
 - 4. 15 hours on-deck apprenticeship with Starter trainer(s).
- (c) Certification Requirements – Part of stroke and turn judge certification
 - 1. Recommendation of trainer(s) and/or Meet Referee(s)
 - 2. USA Swimming Membership (USA Swimming rule 202.3.3)
 - 3. Renewal – work a minimum of four sessions per year in minimum capacity of starter; favorable evaluation by Officials Chair.
- (d) Minimum Age – 18
- (e) Continuing Education – Clinic, pre-meet briefing and/or USA Swimming Starter Test (recommended.)

(8) Referee and Assistant Referee

- (a) Duties – see USA Swimming Rule 102.11 and 102.14.
- (b) Training Requirements
 - 1. Attend Referee's Clinic
 - 2. Minimum of one-year experience as certified stroke and turn judge or starter.
 - 3. Familiarity with all meet positions, including certified officials, marshal, timer, announcer.
 - 5. On-deck apprenticeship totaling 20 hours served over at least three (3) sanctioned meets under at least two (2) different referee trainers.
- (c) Certification Requirements
 - 1. Recommendation of Referee trainers
 - 2. USA Swimming Membership (USA swimming rule 202.3.3)
 - 3. Renewal – Work as certified official at a minimum of six(6) sessions per year, including at least one session as a referee; favorable evaluation by Officials Chair.
- (d) Minimum Age – 21.
- (e) Continuing Education – Attend clinic or take test every two (2) years._

Proposed bylaw or policy section and language:

Approved USA SWIMMING MINIMUM STANDARDS for Officials dated August 2013 (attached)

Rationale:

Minimum standards for South Dakota Officials need to mirror USA Swimming's Minimum Standard Guidelines. When USA Swimming updates, South Dakota should automatically update as well.

USA SWIMMING MINIMUM STANDARDS
Guidelines
For Utilization By
LOCAL SWIMMING COMMITTEE (LSC) OFFICIALS

MISSION

To develop and conduct mentoring programs to recruit, educate, train and certify USA Swimming officials to provide high quality and consistent officiating for our athletes.

The goal of having all Local Swim Committees (LSC) adopt these minimum standards for certification of officials is to set standards, that when applied, will accomplish the following:

- * ensure a clear and consistent knowledge of the rules*
- * provide sufficient time in training to assure familiarity with all levels of competition*
- * provide opportunity to work on the deck and advance through the certification process*
- * allow automatic acceptance at the Stroke & Turn level between all LSCs meeting the USA Swimming Minimum Standards Guidelines*
- * ensure professionalism in all aspects of the word "team" while in attendance at a swim event both on and off the deck*

The sessions referred to in the guidelines should be of duration to assure sufficient time to observe a significant number of swimmers and should contain a complete schedule of events to provide the opportunity to observe all strokes.

LSC's may set minimum standards for additional positions such as Referee (Non-Starter), Clerk of Course, Timing Judge, Equipment Operator, etc.

Any exception to these minimum standards must be approved by the National Officials Chair who may stipulate appropriate conditions for each exception.

USA SWIMMING MINIMUM STANDARDS

Guidelines

For Utilization By

LOCAL SWIMMING COMMITTEE (LSC) OFFICIALS

* May Not Officiate at a Session in Which They are Competing

TIMER	
Education & Training	None except pre-meet briefing . Performance monitored by Chief Timer and/or Referee during meet.
Evaluation & Certification	Certify after passing USA Timer's test and satisfactory performance at one meet.
Renewal	Based on satisfactory performance.

ADMINISTRATIVE OFFICIAL	
Education & Training	Formal clinic training. Must take USA Swimming Timer, Timing Judge, Clerk of Course, and Administrative tests before apprenticing. On-the-deck apprenticeship with at least one (1) mentor (who has a minimum of one (1) year certification as Administrative Official, Administrative Referee, or Referee) for a minimum of two (2) sessions .
Evaluation & Certification	Certify after passing USA Timer, Timing Judge, Clerk of Course, and Administrative tests and satisfactory performance at one meet. Must be a member of USA Swimming, pass the Level 2 Background Check, and complete the online Athlete Protection Training before officiating as Administrative official.
Renewal	Based on satisfactory performance.

STROKE & TURN JUDGE	
Education & Training	Formal clinic training. Must take USA Swimming Stroke & Turn Judge test before apprenticing on deck. On-the-deck apprenticeship with at least two (2) mentors (who have a minimum of one (1) year certification as Stroke & Turn Judge) for a minimum of four (4) sessions . (cannot make a disqualification during those sessions).
Evaluation & Certification	Evaluation by evaluator/mentor and/or Referee to be reported to LSC Officials Chair or their designee. Must complete certification within one year from date of clinic. Must be a member of USA Swimming, pass the Level 2 Background Check, and complete the online Athlete Protection Training before officiating as a Stroke and Turn Judge.
Renewal	Recommend clinic, pre-meet briefing and/or test. To maintain certification, must work a minimum of four (4) sessions per year in Stroke & Turn or higher capacity. Based on continuing USA Swimming membership and satisfactory performance.

USA SWIMMING MINIMUM STANDARDS

Guidelines

For Utilization By

LOCAL SWIMMING COMMITTEE (LSC) OFFICIALS

RELAY TAKE-OFF JUDGE	
Education & Training	<i>Must be certified</i> Stroke & Turn Judge
Evaluation & Certification	Considered <i>part of</i> Stroke & Turn Judge certification.
Renewal	Same as Stroke & Turn Judge.

CHIEF JUDGE	
Education & Training	<i>Must be certified</i> Stroke & Turn Judge
Evaluation & Certification	Considered <i>part of</i> Stroke & Turn Judge certification. Must have a minimum of <i>one (1) year experience</i> as a <i>certified Stroke & Turn Judge</i> .
Renewal	Same as Stroke & Turn Judge.

STARTER	
Education & Training	<i>Must attend clinic.</i> <i>Must take</i> USA Swimming Starters test and be a <i>current member of USA Swimming, pass the Level 2 Background Check, and complete the online Athlete Protection Training.</i> <i>Must serve a minimum of five (5) sessions</i> on the deck at <i>two (2)</i> different meets with at least <i>two (2)</i> different mentors approved by the LSC Officials Chair or their designee. <i>Must have worked</i> as certified Stroke & Turn Judge for a <i>minimum of five (5) sessions.</i>
Evaluation & Certification	<i>Certification based on</i> recommendation of the mentor(s) and/or Referee(s)
Renewal	Recommend clinic, pre-meet briefing and/or test. <i>To maintain</i> certification, <i>must work</i> a minimum of <i>four (4) sessions per year</i> in Starter or higher capacity. Based on continuing USA Swimming membership and evaluation.

USA SWIMMING MINIMUM STANDARDS

Guidelines

For Utilization By

LOCAL SWIMMING COMMITTEE (LSC) OFFICIALS

REFEREE	
Education & Training	<p>Must attend referee's clinic and apprentice on-the-deck for a minimum of six (6) sessions at three (3) sanctioned meets with at least two (2) different referees.</p> <p>Previous certification as a Stroke & Turn Judge or Starter for a minimum of one (1) year.</p> <p>Recommend being familiar with the positions of Announcer, Clerk of Course, Starter, Stroke & Turn Judge, Chief Judge, Timer, Timing Judge and Meet Marshall.</p> <p>Must pass USA Swimming Officials tests (Stroke & Turn/Timer, Timing Judge, Clerk of Course, Administrative, and Referee) with a grade of at least 80% within the past 24 months and be a current member of USA Swimming.</p>
Evaluation & Certification	Certification based on recommendation of the mentor(s) and/or Referee(s)
Renewal	<p>Must attend clinic and/or take tests every three (3) years.</p> <p>To maintain certification, must work a minimum of six (6) sessions per year in Starter or higher capacity with at least one session as Referee.</p> <p>Based on continuing USA Swimming membership and evaluation by the LSC Officials Chair or their designee.</p>

Name: Jessica Roggenbuck

Club: MALST

Position: President/Parent

Proposal template: Proposal must include both the current and new language if applicable.

Current bylaw or policy section and language:

Unknown if current policy states a specific date for meeting to be held.

Proposed bylaw or policy section and language:

Move up the Spring SD LSC HOD meeting. Possible date of April 6th?

Rationale:

To allow the seasonal teams to receive the updated information that was changed during this meeting in an appropriate amount of time to get their meet sanction and invite completed and meet posted with plenty of time prior to meet date.

Currently, we are the 1st meet of the season and we struggle every year to get our sanction approved and meet posted on the SD Swimming Website with an appropriate amount of time to allow other teams to view and address their swimmers.

Name: Russ Miller

Club: LSC

Position: Admin Vice Chair

Proposal template: Proposal must include both the current and new language if applicable.

Current bylaw or policy section and language:

P. 21: policy 9.22 State Meet Rotation: Any team who builds a new pool will be placed into the State Meet Rotation the first season after the pool has been established.

Proposed bylaw or policy section and language:

Any team who builds a new pool will be placed into the State Meet Rotation starting the first season after the pool has been established. Place first into the State B Championship Meet Rotation, then, into the Championship Meet the year after.

Rationale:

Clears up ambiguous language and defines when and which meets when a newly built pool is added. Details and example given to several cities looking to build new facility is; If Pool opens in 2015, your city would host the State B Championship Meet in 2016 and the State Championship Meet in 2017.

Name: Paula Gordon

Club: Seal

Position: Coach

Proposal template: Proposal must include both the current and new language if applicable.

Current bylaw or policy section and language:

9.7 Qualifications

There are two ways of qualifying to enter events at the SD State Championship Meet:

(1) Qualifying Times – Minimum qualifying times must have been swum from the first day of the Championship Meet of the previous year and the entry deadline date for the current year's Championship Meet. SD State Qualifying Time Standards are attached as Exhibit #10.

(a) SD Minimum Qualifying Times are not required for the SD Seasonal Clubs Championship Meet. (10/13/07)

(2) SD Qualifying Time "Pass" – 1st and 2nd place finishers in events at the previous State B Meet will receive a Pass to enter that event at the State Championship Meet. (9/20/09)23 | Page

(a) Swimmers receiving a Pass will be seeded at the minimum SD Qualifying for that event at the State Championship Meet.

(b) Passes will not be valid if the swimmer ages up prior to the State Championship Meet.

Proposed bylaw or policy section and language:

(a) Swimmers receiving a Pass will be seeded with a NT for that event at the State Championship Meet.

Rationale:

Athletes receiving a "pass" have not achieved a state qualifying time and should not be credited with one. Times should not be altered for a meet, especially a state championship meet. The standard procedure for "bonus" swims is to meet a time standard or to enter with a "NT". We should follow similar procedures. Many of these athletes (and parents) forget or do not realized they are entered with a false time. They often think they "added" time, when they did not. Entering "pass" swims with a "NT" would clear confusion and prevent false times from entering the system.

Name: Paula Gordon

Club: Seal

Position: Coach

Proposal template: Proposal must include both the current and new language if applicable.

Current bylaw or policy section and language:

9.2 SD LSC Responsibilities

(9/20/09)

(1) Officials Chair will be in charge of filling the positions for Referees, Starters and Stroke & Turn Officials.

(2) Safety Coordinator will be in charge of filling the position of Meet Marshall, and will ensure that the host facility conforms to safety criteria in USA Swimming guidelines.

(3) Senior Division Vice-Chair will be responsible for awards.

(4) Age Group Division Vice-Chair will be responsible for Time Standards

(5) Sanctions Coordinator will review and assist the Meet Director in preparing the Meet Invitation. The event file for both A and B Championship meets will be completed by the Age Group Vice Chair and available to sanction chair 60 days prior to the State Championship Meet. The event file will be made available to the LSC 30 days prior to the starting date of each State Championship.

(6) Jobs shared by all LSC Teams participating include: Timing, Meet Marshall, Announcer, running the timing and computer system,

(7) The names of the individuals that need to be listed in the program must be submitted at least 30 days prior to the State A.

Proposed bylaw or policy section and language:

(8)